



FINAL

Board of Trustees Meeting Minutes

Date: January 9, 2024

Held via Zoom

Present: Chair: Christie Storniolo (CES), Vice-Chair: Christine Miele (CM), Alyssa Ross (AR), Treasurer: Michael Gendreau (MG), Becca Allan (BA), Alexis Goldsack (AG), Samantha Moulton (SM), Danielle Richards (DR) Pamela Sarantis (PS);

Regrets: none

Staff: Chris Smith (CDS), Jessica Wachsman (JW), Erin Balfe (EB), Aimye Haroutunian (AH), Kayla DiOrio

Public: Emily Eddy, Rebecca Nadillo

CM called meeting to order at 5:34pm

General

Approval of minutes from December 12 meeting. BA motions to approve, SM seconds, AR and AS abstain. All others in favor. None opposed.

Correspondence

- none

Next meetings:

- Full Board
 - February 13, 5:30pm
- Finance
 - February 6, 5:30pm

Events:

- Kindergarten lottery, January 31: Senator Abbis being confirmed
- Immersive in-school theater program, Jack and the Beanstalk: February 5-10

Public comment:

Rebecca Nadilo would like to know about the plan for the Kindergarten classes merging into first grade and what it will look like. CES said we understand but we have nothing to share at this time. Emily Eddy said she has the same question.

Dean of School update

Enrollment

- 237 enrolled (full)
- Wait list at 267 - 54 on the 2024 K wait list

Personnel

- Miranda Berube took over as English teacher in middle school
- Mrs. Miller, middle school math teacher, has given her two-week notice; .hiring process started and developing a contingency plan.

Foundation/Friends update

- Reviewed financials - ahead of budget in December from prior years
- Events
 - January
 - Cash Calendar in process; do not yet have all sales money in
 - 1/24 Texas Roadhouse fundraising night 3-9pm. 20% of proceeds go back to the Foundation
 - 1/25 Bake Sale
 - February
 - Valentine Grams
 - 100th day of school celebration
 - Community Service project (either peanut butter & jelly wars (food drive where we collect peanut butter & jelly; house contest or we are going to do cereal boxes and create a domino track throughout the school) Working on a plan with Mrs. Baldonado & Mrs. DiOrio

Committee updates

Finance

- Review of July 1, 2023 - December 31, 2023 BVA financial report. We have gotten all money including lease aid. Need to spend CSP grant by September; working with STEAM coach and CDS to develop the plan. Got a grant for 100K for a safety grant, to develop a key fob tracking system, put surveillance cameras in and out of the school and update our paging systems; money should be allocated in February with work done over the summer - but will need to vote to accept this once it's final. Nurse is still being paid under ESSER grant but that ends this year so we need to build her into the budget for 2024-2025. Working on replacement lighting across the school with LED lighting. CM motions to accept, PS seconds, all in favor, None opposed.

Governance

- Still have a few other candidates in the process
- Board structure being looked at; to be discuss in February meeting

Personnel

- CES and AR to meet for Dean of School review prep
- Need to form a committee for 2023-2024 Dean of School review; for both the process and the review itself. BA and DR have volunteered for this.

Outreach

Met with entire committee January 6

Ongoing Projects

- Agree on add-on to Bloomerang to take donations - "Kindful"
- Following up with Salem CTE for Outreach Intern; will also look into CCHS - expanding scope to project management
- AR/MC to review staff page to identify what bios and pictures to update; still waiting for digital files from school pictures
- AR/AG EO optimization for website; may involve intern
- CM working on specials Pages: Art, STEM, Music, Spanish, Gym
- Revamp 10-year logo - review tagline recommendation: Empowering Minds, Igniting Creativity. AR to ask graphic designer to add.

DOG Preparation

- Review takeaways from last year
- Going to team with end of the year musical celebration, not NH Gives

Long Term Projects

- Create monthly/weekly plan for social media posts
- Review Constant Contact templates for new newsletter
- FOB Logo

- Bi-Monthly Website Review
- Alumni Newsletter
- Website Analytics

Curriculum, Facilities, Strategic Planning

- Did not meet

Policy Reviews

January:

- Staff Complaints and Grievances policy. CM motions to accept, SM seconds, all in favor, None opposed.
- Public Complaints about School Personnel policy. CM motions to accept, AR seconds, all in favor. None opposed.

February:

- TBD

AG motions to move into non-public session per RSA 91-A:3, II(a) at 6:44pm. BA seconds. All in favor.

AG motions to move out of non-public session and into public at 7:28pm. BA seconds. All in favor.

Vote to seal the minutes of the non-public session *under RSA 91-A:3, II(a):The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.* CM motions to approve, PS seconds. All others in favor. None opposed.

MG motions to adjourn. CM seconds. All agree. 7:29pm meeting adjourned.