Board of Trustees Meeting Minutes
Date: 12/10/12 7:00 pm
Held at: Birches Academy, 419 South Broadway, Salem, NH

Present:
Board Members:
Christie Storniolo (Chair), Holly Ruocco, Ruth Templeton, Christine Miele, Dianne Wright, Dr. Dael Angelico-Hart, Melissa Magnuson, John Mack, Caren Brown, Nicole Charest

Founding Parents/Committee Members:
Jessica Wachsman

Regrets:
Board Members: Kevin Collins

1. Call to Order: CS called the meeting to order at 7:03 am

2. Approval of last months meetings minutes: CM motions to approve the November minutes, JM seconds. All in favor: all. Oppose: None. Minutes approved.

3. Governance: no correspondence received to Secretary

4. HOS Update: See attachment "December Governing Board Update". Discussed the DARE program and DW will research this with the Salem PD and set a date with Officer Norcross. RT introduced ideas about "Summer Camp" and a discussion occurred regarding time frame. DAH and JW will ask for help setting this up. MM will bring "Summer Camp" to the Foundation Board. DAH read a letter from Senator Kelly Ayotte and she sent us a book "The Work of Augustus Saint-Gaudens" with personal letter.

5. Governance: CS discussed the 2 open positions. 3 candidates will be interviewed the first week in January so we can bring the candidates forth to the next board meeting. Conflict of Interest Declaration should be given to HR or CS. Founding members that are on the board, the 1 year time limit is up in March, if Founding Members will contact CS so we know how many Board Members we will need to focus on in the near future.

6. Curriculum Development & Assessment: DAH discussed new national standards that are coming out of 2013.

7. Finance: JW reviewed the "Board Cover Sheet". CB asked about Charter School Association Dues and where Birches stands on this. JW has asked for a reduction and offered office space within Birches to help off set the costs. The meeting is tomorrow so JW will update us on their decision next meeting.

8. Foundation: The Foundation has to supply the IRS with more information and they have been improved for expedition. Non Profit tax ID # should be approved by January as long as everything is approved. MM reviewed the fund raising and the profits. See Foundation minutes for Fundraisers and profits. They also added a new foundation board member from the community.

9. Personnel: DAH received a personnel handbook from Seacoast Charter and has begun to review that. CS asked about employee evaluations and contracts for next year. DAH felt that hiring would take place in March and April. Growth committee is meeting in January to discuss the potential growth of the school. CS confirmed that the legislative has been giving the numbers of 144 for Birches for 2013 - 2014 school year. CS will reach out to Senator Morse to discuss for growth exceeding 144 and reaching for 168.

10: Public Comment: none present

Meeting Adjourned: DW motions to adjourn at 8:22 pm. CM seconds. All in favor: All Opposed: none