Board of Trustees Meeting Minutes
Date: November 19, 2012
Held at: Birches Academy
419 South Broadway
Salem, NH 03079

Present:
Board Members: Christie Storniolo (Chair), Holly Ruocco, Ruth Templeton, Christine Miele, Dr. Dael Angelico-Hart, John Mack, Caren Brown, Kevin Collins, Nicole Charest, Dianne Wright, Melissa Magnuson

Founding Member: Jessica Wachsman

Regrets: none

1. Call to Order: 7:05 pm

2. Approval last meetings minutes: KC motions to approve Oct 15, 2012 meeting minutes, CB seconds. All in favor: All no opposed. Minutes are approved.

3. **Business:** HR read the letter of resignation from JW. See letter attached. JW will remain on the finance committee and will attend the board meetings.

4. **Announcements/New Business:** DAH gave us an update from the HOS. See attached "November Governing Board Update from HOS, Dael Angelico-Hart. DW asked for enrollment numbers: DOH 87 currently and the 88th scheduled to start on Monday. DAH will include this enrollment report every month. Spot light tours will begin next week. Parent survey to take place the end of January. If any Board members specific questions please submit them to DAH.

CS spoke about the Legislative Open House on November 16, 2012. 10 people from the legislative including senators and people from the NH Charter School Association. JM suggested we have a Strategy Committee to work with the legislative people in NH.

CS asked about field trips and any plans for the future. JW will call to find out about costs for transportation and will look into our insurance policy to see if we can cut costs by having parents drive to and from destinations.

5. **Committee Reports**

Governance:

a. 2 openings for Board members and 2 candidates with resumes. One person who has shown interest.
b. looking for experience with grant writing ability
c. marketing and advertising
d. legal, non parent
e. Senator
f. HR, CS, MM, JM will interview the potential 3 candidates

Curriculum: DAH had an email meeting and discussed portfolio and report cards.

Finance: KC gave an update using the Budget attached and the P & L by Class and the Birches Academy Federal Grant and Budget Projections. Revised numbers were given and the Board was asked to approve this budget so that these numbers can be sent to the State so they can approve the re allocating of the monies.

CS discussed the importance of being part of the Charter Association so they can help in Concord on our behalf. We do not have a voice in Concord and we need one. KC supports this after attending the Legislative meeting and seeing how important support at a State level is. Some board members need more information before we can move forward. The cost will not be more than $3500 in Dues and a discussion of where we can re-allocation funds from line items that we are not using took place.

JM motions to join school association, CB seconds. All in favor: HR, CS, KC, JM, RT, CM, CB, MM Abstained: DW. Motion passes.

HR motions to approve the re-allocation of monies from the federal grant, MM seconds. All in favor: all Opposed: none

Modification to the budget are being taken from the following line items to cover the cost of the NH Charter School Association Dues: field trip, professional development, facility and grounds maintenance and building and grounds supplies. KC motions to approve, MM seconds. All in favor: all Opposed: none Motion passes to approve this budget. JW will contact Concord to approve the re-allocation on monies.

Next Finance Committee meeting needs to be scheduled.

Professional Development: DAH discussed following the Salem schedule with 2 delayed openings so the teachers can attend the professional development. No vote was needed.

Foundation: MM, Meeting is tomorrow night so there are no updates. MM will have one for the December board meeting.

Personnel: MM is now on this committee and introduced Employment Law for Schools.

Public Comment: none present

Next Board meeting is December 10, 2012

Meeting Adjourned: 8:57 pm DW motions to adjourn, KC seconds, All in favor: All