Board of Trustees Meeting Minutes
Date: Monday March 11, 2013 7 pm
Held at: Birches Academy
419 South Broadway Ave
Salem, NH 03079
7th/8th Grade Classroom

Present:
Christie Storniolo, Chair, Holly Ruocco, Secretary, Kevin Collins, Treasurer, Dr. Dael Angelico-Hart, Head of School, Nicole Charest, Teacher Representative Ruth Templeton, Christine Miele, John Mack, Caren Brown, Tara Ingalls

Regrets:
Dianne Wright, Melissa Magnuson, Ola Lessard

Community/Committee Members: Jessica Wachsman

**1. Call to Order:** CS Called the meeting to order at 7:02 pm

**2. Approval last meetings minutes:** HR motions to accept February minutes, JM seconds. All in favor: all Opposed: none. CM recused herself due to previous absentee. February 2013 minutes passed.

3. **Business:** No correspondences sent to secretary.

4. **Announcements/New Business:** DAH reviewed the March Governing Board Update. See handout.

5. **Committee Reports:**

**Governance:** CS gave the report: We are going to be conducting a HOS evaluation. We are putting together a committee which will in turn create the policy and actually do the evaluation. CS discussed the changes with the Foundation Board. The majority of the people on the Foundation Board will be stepping down. A deadline of April 1, 2013 is set for applications for new nominees. In the event that we do not get any nominees, the

Governing board has a fiscal responsibility to take over and the Outreach Committee will have to take over for short term until we can get the Foundation Board to stand on its

own again. We have a large population to draw from with 88 new students entering the school.

**Finance:** KC and JW gave the report See handout Budget Highlights 2013-2014. There is an increase in the budget due to the number of students that will increase to 168 at an increase of $5498 per student. All involved (NH legislative) have this amount of $5498 in their budget. However, State budget is not approved until June 2013. Birches Academy has added the following into their budget: Adding retirement plan for employees, no match in year one (line 80), $3500 for set up, and monthly fee for employees to participate. Retirement plan would be available June 1, 2013. There will be a 3% raise for existing lead teachers, instructors, administrative assistant, $7 per hour raise for Business Manager. We will be increasing the hours for teaching assistants, and adding new positions: General Music Teacher, Gym Teacher, Middle School Part Time educators. Increase hours for Spanish, Music, Art. We will be purchasing health insurance for those employees who want to take part in this program. We added a line item for transfer of money from Foundation Board, used for enrichment and addition of gym teacher. The balance would be deposited in Money Market Account.

A lengthy discussion took place about the continued future technology at Birches Academy. Many people shared what they experienced at other school and what some options are as far as purchasing, renting, leasing, insurance for iPads for each student.

RT motions to approve budget, CM seconds. All in favor: all All opposed: none. Approval of a 2013-2014 budget.

**Other:** JM discussed strategic future advancement for Birches. We will discuss a retreat as a board possibly in June/August 2013. Next meeting we will have a few dates.

**Curriculum:** none

**Fund Raising:** none

**Development:** none

**Policy:** none

**Meeting is adjourned at** 8:32 PM by CS