Board of Trustees Meeting Minutes OPEN
Date: Monday, June 3, 2013 7pm

Held at: Birches Academy
419 South Broadway Ave, Salem, NH 03079

Present: Christie Storniolo, Chair, Dr. Dael Angelico-Hart, Head of School, Nicole Charest, Teacher Representative Ruth Templeton, Dianne Wright, Melissa Magnuson, John Mack, Caren Brown, Tara Ingalls

Committee/Community Members: Jessica Wachsman

Regrets: Holly Ruocco, Secretary, Kevin Collins, Treasurer, Christine Miele, Ola Lessard

1. Call to Order: CS called to order 7:03 pm

2. Approval last meetings minutes: MM motions to approve the minutes for 5/13/13, JM seconds. All in favor: All ; All Oppose: None Minutes are approved.

3. No correspondence received by the secretary.

4. **HOS Update**: Dael provided an update. Please see her notes attached. In addition to her comments the following was discussed: Add a survey for folks to complete at the Spotlight Tours so we know how they have

heard about us. Also, should we create a poster for local libraries, Boys & Girls Club, etc. to post for educating folks for next year? Will assign to Outreach for next year.

Bob Elliott and Pat Bick, from the NH House of Representatives, visited the school on 6/3.

5. **Governance Update**: As of this meeting, the state senate budget has charter school at $5498 and The Birches at our growth numbers at 168. Senate vote is this Thursday and then the budget goes to the Committee of Conferences for the end of June vote.

June 6th is the Ice Cream Social and Fine Arts Night: State Senators and Representatives are invited to come.

June 24th is our Strategic Planning Session. Please bring $5 for dinner. It starts at 5:30pm.

6. **Curriculum Committee Update**: Dael provided an update. Please see her notes attached.

Dael is looking for a unit planning template and Caron will see if she can find anything.

The 5-8 teacher assistant will be teaching math daily for one hour a day.

The new music teacher, who is a vocalist, will be putting together a formal music curriculum. Chorus is being added next year.

Ruth brought up a photography class as an enrichment program at the school. Dael will have Debbie call Cardinal Camera to see if they would do it.

7. **Finance Committee:** Jessica provided an update on Kevin's behalf. We are in an awkward period. The school fiscal year end is 6/30, but our Grant year-end is 3/30; so the reports look more complicated as we go through the next 2 months.

Jessica talked about the summer budget and how tight it is until we get the first payment in September.

JM motioned to accept the 5/30/13 budget reports. CB seconded. In favor: All; Opposed: None. Reports are accepted.

This month a mailing will be sent to 5/6 students for next year for an IPAD program. All 5/6 students will be either using their personal IPAD or purchase an IPAD. The school will work with the parents on the program to achieve 100% participation. Conversations were had regarding how the IPAD security works and digital responsibility and updating the student handbook with policy verbiage regarding this update. The school has a responsibility to talk about virtual safety, possibly bring in a safety officer who deals with this. Have a three-prong approach to this: Education, Responsibility and Policy Development needs to roll out to staff, parents and students. Ruth has several school IPAD policies that she will provide to Dael.

Jessica presented a proposal for the school to provide $250 dental reimbursement for employees that are eligible for medical insurance. The group discussed concerns about the fluctuation in prices in health care in general over the next year and also budget concerns over the course of time when The Birches doesn't have access to the Grant money. The Board will hold off on voting to enhance the policy until there is more health care information, our prices are solidified and we have more information on the long term budget.

8. **Personnel:** The HOS survey is complete and has 100% participation. We will be working toward finalizing the process. Dael provided a June hiring update. Please see the attached.

9. **Outreach Committee:** Melissa talked about the Potters Bowl in the Fall. A dialogue was had about the event and trying to come up with a local celebrity to draw people to the event. Also need sponsors for the event. Does anyone know of a local celebrity or potential sponsors? The group discussed several ideas around this and if any others have ideas, please provide them to Melissa or Ola. Melissa will also send out more information on how the event will run and also how the sponsor levels.

Meeting adjourned at 9:11pm.