Board of Trustees Meeting Minutes

Date: October 19, 2015

Held at: The Birches Academy
419 South Broadway, Salem NH

Present: Kara Christesen (Chair), Christine Miele (Secretary), Andy Ducharme, Dael Angelico-Hart (HOS), Jessica Wachsman, Alyssa Ross, Christie Storniolo, Dianne Wright (Co-Treasurer) (Call-In), Nicole Charest (Teacher Representative), Erin McArdle (Teacher Representative), Melissa Magnuson

Regrets: Alexa Stewart, Jody Ronayne (Co-Treasurer)

Public: None

KC called meeting to order at 7:04 PM

1. Student Presentation – 8th Grader Aili Greenwood spoke about her interest in the sciences and about the Marine Biologist program at the NE Aquarium.
2. Meeting Minutes from 9/14/15:
    a. AD motions to approve minutes from 9/14/15, AR seconds. All in favor. None opposed. MM abstains.
3. No correspondence
4. Housekeeping – Change to November BBoT meeting from 11/9 to 11/16. Change BBoT meetings from 7:00 to 6:30 going forward.
5. Bylaw Review – Attorney reviewing bylaws. Approval expected by next meeting.
6. Head of School Update from DAH:
    a. Enrollment total of 221. Consistent outreach continues.
    b. NECAP Science result reviewed. 4th grade results well above state average.
    c. Smarter Balanced test results will be available mid-November.
    d. Legislator Open House went well with many attendees.
    e. Charter Association still looking for an executive director. Charter Leader Meeting reviewed charter dashboard which was not currently working though plan is due October 30th.
    f. Food Allergy Guideline review – all in favor. None opposed.
    g. Meeting on ELL where we sent off our plan to Concord for other schools to adopt.

7. Foundation Update: Fill your Cup is underway. Looking for sponsors. 501c status is still pending.
8. Outreach Update:
    a. Legislative Open House was successful along with the Chamber Business Before Hours in October. A Chamber member has agreed to offer free eye exams for students. A representative of Graystone Senior Housing suggested gathering senior and students.
    b. Outreach continuing to post accomplishments and events to local papers and online.
    c. Spotlight Tour on October 27th at 9am
9. Finance Reports:
    a. Review of July, August and September Financial Report. AD motions, CS seconds. All in favor. None opposed.
    b. 55% of art fees have been collected. Additional notifications will be sent out
    c. Before and After Care income has been excellent to date.
    d. Waiting for final copy of the audit.
    e. State funding update. JW reviewed 2015-2016 budget changes including staffing raises, technology upgrades, etc. Discussion of additional afterschool activities at low or no cost to students. AR motions to approve, CS seconds. All in favor. None opposed.

8:35 meeting adjourned**.** AR motions, AD seconds.