Board of Trustees Meeting Minutes

Date: November 16, 2015

Held at: The Birches Academy
419 South Broadway, Salem NH

Present: Kara Christesen (Chair), Christine Miele (Secretary), Dael Angelico-Hart (HOS), Jessica Wachsman, Alyssa Ross, Dianne Wright (Co-Treasurer), Erin McArdle (Teacher Representative), Alexa Stewart, Jody Ronayne (Co-Treasurer), Melissa Magnuson

Regrets: Nicole Charest (Teacher Representative), Andy Ducharme, Christie Storniolo,

Public: None

KC called meeting to order at 6:08 PM

1. Meeting Minutes from 10/19/15:
    a. October and November meeting minutes will be approved at December meeting
2. No correspondence
3. Bylaw Review – Attorney reviewing bylaws. Approval expected at December meeting
4. Accountability Plan – DAH will send to all for review.
5. Head of School Update from DAH:
    a. Enrollment at 221 with a waitlist of 220
    b. New PE teacher started last week.
    c. CM hired as part-time front office assistant. Further discussion needed on new secretary to replace CM as employees cannot be BBoT officers.
    d. Smarter Balanced results reviewed by DAH
    e. Charter Association meeting cancelled
    f. Personnel Committee meeting on 11/24/15
6. Finance Reports:
    a. Review of Financial Report will be in December
    b. JW spoke with landlord regarding using extra space upstairs for storage. Construction will take place over Christmas break if approved.

7:03 meeting adjourned. DW motions, AS seconds.