Board of Trustees Meeting Minutes

Date: July 13, 2015

Held at: The Birches Academy
419 South Broadway, Salem NH

Present: Christine Miele (Secretary), Andy Ducharme (Chair), Alex Stewart, Dianne Wright (Treasurer), Jody Ronayne Dael Angelico-Hart (HOS), Jessica Wachsman, Kara Christesen, Alyssa Ross, Christie Storniolo, Erin McArdle (Teacher Representative), Nicole Charest (Teacher Representative)

Regrets: Melissa Magnuson, Alyssa Ross

Public: None

AD called meeting to order at 7:08 PM

1. Public Comment or Correspondence: None
2. Head of School Update from DAH:
    a. To get more parental attendance, DAH suggested to have invited students selected via a school project to present to the BBoT
    a. Received our first Non-Federal Grant from Macy's for $1000.
    b. Hired 3 new Teaching Assistants
3. Finance Reports:
    a. Finance Committee did not meet in July.
    b. Kindergarten space approval will go in front of the planning board on 7/14/15 with JW
    c. According to landlord, we need to install slop sink and water fountain which were not in original budgeted plan. Job is going out for multiple bids.
4. Foundation Update:
    a. Voted to move surplus funds to school operating account. Entertainment and venue booked for Fill Your Cup for next year which will be on November 20th.
5. Main Issues and Policy Updates:
    a. Tobacco, Drug, Etc. Policy reviewed. Several changes made by DAH. Revised version will be sent to all BBoT members for approval by Friday.
    b. Search of Students Policy Reviewed. Several changes made by DAH. Revised version will be sent to all BBoT members for approval by Friday.
    c. BBoT Leadership Elections – CS nominate AD for Chair. AD has declined. AS nominates KC for Chair, all in favor, none opposed. CS nominates AS for Vice Chair, all in favor, none opposed. KC nominates CM for Secretary, all in favor, none opposed. CS nominates DW as Treasurer, JR expressed interest in co-treasurer position, all in favor, none opposed. Teacher Representatives will be discussed further in August after offering position to other teachers.
6. Housekeeping

    a. June and July minutes to be approved at August meeting.
7. DW motions to go into non-public session, AS seconds, all in favor, none opposed.
8. CS motions to go into non-public session, JR seconds, all in favor, none opposed.
9. HoS Contract reviewed and signed by AD

DW motions to adjourn, AS seconds. All agree.

9:12 meeting adjourned**.**