Board of Trustees Meeting Minutes
Date: June 9, 2020

Held via ZOOM videoconferencing

Present: Chair: Christie Storniolo (CES),Vice Chair: Secretary: Alyssa Ross (AR), Michael Gendreau (MG), Bob Hawkes (BH), Debbie Kruzel (DK), Christine Miele (CM)
Staff: Chris Smith (CDS), Jessica Wachsman (JW), Aimye Haroutunian (AH), Erin Balfe (EB)

CES called meeting to order at 5:36pm

General

This meeting is taking place during the COVID-19 crisis; we are holding the meeting via videoconferencing software. The public was notified and invited to join.

Approval of minutes from May 12 meeting. MG motions to approve, BH seconds. All approve. None opposed. CM abstains.

Correspondence: none

Next meetings

- July 15: 5:30pm Finance committee
- July 21: 5:30pm Board
- August 18: 5:30pm Finance committee
- August 25: 5:30pm Board

Dean of School update

Enrollment

- Ended year at 223
- Kindergarten Fall 2020
    - 23 have accepted their slot, 1 open to retention
    - Have a waitlist of 5
- Surveyed parents about intent to return; so far have 180 yes, 9 maybe, 3 no

Events and Updates

- Finished school remotely; June 9 final day with an end of year parade
    - Parents voiced a general appreciation for the hybrid vacation week.
    - Families can pick up and drop off materials for students in grades 1-7 June 10-11

- Virtual 8th grade and Kindergarten graduations
    - Posted multiple videos a day last week leading up to the 8th grade graduation
- It looks like we won't get official guidance from the state about next year until July; we continue to talk about the different ways we could deliver instruction in different scenarios.

Personnel/HR

- Hired a new Music Teacher, Andrew Jones: http://www.andrewhalljones.com/
- Hiring Teaching Assistant in 4/5

Foundation update

20k in 20 Days Annual Appeal Campaign

- Grass root campaign to energize community to donate to the Annual Fund (similar to last years 10k in 10 days)
- Running May 22 - June11
- Currently at 16.6K

New calendar and budget to be decided after July Foundation meeting

Committee updates

Finance

- COVID-19 impacts
    - Main Street fund: not for nonprofits
    - NH nonprofit association: JW is investigating, can possibly apply both for Foundation and the School (for extended care) - deadline June 15
    - Got $7800 from State DOE for any expenses incurred since March 13 because of COVID
    - Monitoring other grants
- Financial through May 31. Motion to accept. CM motions to approve, DK seconds. All approve. None opposed.

Assessment & Accountability, Curriculum, Governance, Personnel, Strategic Planning

- All need to schedule meetings

Outeach

- Met June 5 - first regroup post COVID and since CC was tabled
- Developing actions based on assumption school will resume and CC will launch in fall; pending decisions

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Policy Reviews

June policies to review

- Proof of Residency
    - AR motions to approve, MG seconds. All in favor. None opposed.

July policies to review

- Suicide Prevention
- Confidentiality

Public comment: none

No non public session.

AR motions to adjourn. CMseconds. All agree. 6:36pm meeting adjourned.