Board of Trustees Meeting Minutes
Date: June 28, 2022

Held via Zoom

Present: Chair: Christie Storniolo (CES), Bob Hawkes (BH), Pamela Sarantis (PS), Alexis Goldsack (AG), Becca Allen (BA)
Staff: Chris Smith (CDS), Jessica Wachsman (JW), Erin Balfe (EB), Aimye Haroutunian (AH)
Regrets: Debbie Kruzel (DK), Treasurer: Michael Gendreau (MG), Secretary, Alyssa Ross (AR), Vice Chair: Christine Miele (CM)
Family: Matthew and Lindsay Bleisch (LB)

CES called meeting to order at 5:38 pm

General

Approval of minutes from May 10th regular meeting. AG motions to approved, BH seconds. All in favor. None opposed.

Correspondence
- None

Upcoming events:
- July 14: Charter Renewal in Concord with NH State Board of Education

Next meetings
- July 27: Finance Meeting Zoom
- August 23: 5:30 Board in Person at school
- September 13: 5:30 Board in Person at school

School Highlight
- None

Dean of School update

Enrollment
- 219 enrolled
- Wait list at 203
- Kindergarten for 2022-23; 25 admitted, 34 on waitlist

- JW to create Intent to Return survey for Fall 2022

Events and Updates

- Chris will be working on the Emergency Operations Plan this summer
- Chris will be working with Mrs. Wachsman to assess some grant opportunities, and if we are going to pursue any AG with her

Personnel

- Open positions
    - Middle school English teacher (interviewing)
    - Middle school TA
    - After school program.
    - Spanish; teacher has resigned to pursue her doctorate and another opportunity in the college setting.
    - Chorus (part-time)

Policy Updates

- None for this month.
- Volunteer Policy - August.

COVID Update

- None

Foundation

Financials

- Biches Day of Giving- we have in our possession $44,493.16 all the money that has been physically received.
- Waiting for a couple of matching gifts they will be recorded in fiscal 22-23 school year

Recent events

- Casino gaming days at Concord Casino through Jun 29, 2022
- Amount raised will be recorded in fiscal year 22-23

Upcoming events (some pending confirmation)

- August 29: Back to school BBQ - free event, need 2 grills and to start earlier than last yeartart Earlier)
- September 6: 8:50-9:30 “Boo Hoo-Yahoo” coffee event for Kindergarten parents
- September 30-October 14: Meadow Farms catalog sale

Miscellaneous

- Exploring other platforms for NH Day of Giving
- Fill Your Cup - Castleton; date and name TBD

Committee updates

Finance

- The Finance Meeting was canceled last week. Will update for the August meeting.
- Expansion Grant; up to 500K for 3 years
    - We are eligible because we are expanding our missions
    - Approval is July 14th. JW will have another meeting on July 11th. Application is due on August 2nd
    - Can include ADA- more involved if it involves construction, software, computers, etc.

Governance

- CES will see if attorney, Jim, is available for August or September for Responsibilities as Board Members
- Bylaws have not been reviewed since original charter. CES will send attorney, Jim, bylaws to review to see if there are modifications that he would suggest.

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Outreach/Day of Giving

- Day of Giving was a success
- Committee will continue to meet regularly, promote school

Curriculum

- No updates.
- BA will meet with CDS.

Personnel

- CDS is compiling data for Renewal for Dean
- CES & AR offer to participate in interviews
- CES, AR, BA meeting on CDS 2021-22 review

Facilities

- None.

Strategic Planning

- No update

Closing Remarks

Lindsay thanks the school and says her children are excited to go back to school.

BA got a background check back and passed.
AG will be out beginning of July
PSbusy in first week of August
BH will be gone the week of 18th of July

PS motions to adjourn.BH seconds. All agree. 6:18 PM meeting adjourned.